Contracting/PR&C Brief

1LT Michelle Richards

13 NOV 2007

Agenda

- What is a PR&C?
  - Form: DA 3953
  - Types of PR&Cs
- PR&C Process
  - Flow Chart
  - Boards
- Trackers
- Unauthorized Commitments
- Items Received
- Improves/Sustains
- Questions

What is a PR&C?

- PR&C – Purchase Request and Commitment
- Purchase using OMA funds (Title 10)
- What can you purchase?
  - Almost anything except NSN items or food (unless doing a Leader's Engagement)
  - TVs, furniture, ink, MHE, ASG, snow boot chains, etc

Completing DA Form 3953 (PR&C)

RC East Contracting Office
Salerno, Afghanistan

***TF Fury
ATTN: S4

Tracking number assigned by BDE S4

PBO document number for all property book items.

Complete unit address to include APO and base camp for requesting unit

Leave blank

Date prepared

# of pages

Complete unit address to include APO and base camp for receiving unit

The MTO&E,TDA,CTA or document that authorizes the purchase.

Do not list AR710-2. Include paragraph, table or LIN.

If it is a PBO item put"Property Book Officer and address. For non property book items, put the exact location for deliver. Include as much detail as possible (i.e.,Bldg number, grid coordinates…).

Date item delivery is required

Phone number for POC in block 1

Unit POC name and rank

Gabriel Padilla
CPT, AV, SAF RM

Total cost. Insure to include any shipping or delivery fees as part of the total cost.

Unit price. (Convert to US dollars if applicable).

Unit of issue

The quantity required

umber each separate item or ervice requirement.

** Complete description of item or service required. Must include all requirements (i.e. installation, service agreements…). For funds (type of supply (i.e. FOO, Solatia…) over $2,500 (i.e. 3 sources are required) and shipping (15%).

Specific purpose for requirement

Name of initiating officer

Phone number of initiating officer

(BAF) SARIE DANNENBERG, CPT, QM, PBO
(SAL) LARRY WOODS, CW01, QM, 4BCT
PBO

*Signature of supply officer

*Signature of initiating officer

* Signature of approving officer

MARTIN P. SCHWEITZER
COL, IN
Commanding

PURCHASE REQUEST AND COMMITMENT (For use of this form, see AR 37-1; the proponent agency is CRSA/PM)	1. PURCHASE INSTRUMENT NO.	2. REQUISITION NO.	3. DATE	PAGE OF PAGES
4. TO	5. THRU	6. FROM		
It is requested that the supplies and services enumerated below or on attached list be				
7. PURCHASED FOR	8. DELIVERED TO			9. NOT LATER THAN (Date)
These supplies and services, listed below, cannot be secured through normal supply channels or other Army supply sources in the immediate vicinity, and their procurement will not violate existing regulations pertaining to local purchases for stock, therefore, local procurement is necessary for the following reason: (Check appropriate box and complete item)		10. NAME OF PERSON TO CALL FOR ADDITIONAL INFORMATION		11. TELEPHONE NUMBER
12. LOCAL PURCHASES AUTHORIZED AS THE NORMAL MEANS OF SUPPLY FOR THE FOREGOING BY	13. REQUISITIONING DISCLOSES NONAVAILABILITY OF ITEMS AND LOCAL PURCHASE IS AUTHORIZED BY	FUND CERTIFICATION: These supplies and services listed on this request are properly chargeable to the following allotments, the available balances of which are sufficient to cover the cost thereof, and funds have been committed		
EMERGENCY SITUATION PRECLUDES USE OF REQUISITION CHANNELS FOR SECURING ITEM		19. ACCOUNTING CLASSIFICATION AND AMOUNT		
14. ITEM X	15. SUPPLY OR SERVICES / DESCRIPTION OF	16. QUANTITY	17. UNIT	18. ESTIMATED: UNIT PRICE a / TOTAL COST b
		20. TYPED NAME AND TITLE OF CERTIFYING OFFICER	21. SIGNATURE	22. DATE
		23. DISCOUNT TERMS		
		24. PURCHASE ORDER NUMBER		
25. THE FOREGOING ITEMS ARE REQUIRED NOT LATER THAN AS INDICATED ABOVE FOR THE FOLLOWING PURPOSE		26. DELIVERY REQUIREMENTS: ARE MORE THAN 7 DAYS REQUIRED TO INSPECT AND ACCEPT THE REQUESTED GOODS OR SERVICES? YES ☐ NO ☐ IF YES, NUMBER OF DAYS REQUIRED		
27. TYPED NAME AND GRADE OF INITIATING OFFICER	28. SIGNATURE	29. DATE	34. TYPED NAME AND GRADE OF APPROVING OFFICER OR DESIGNEE	35. SIGNATURE / 36. DATE
30. TELEPHONE NUMBER				
31. TYPED NAME AND GRADE OF SUPPLY OFFICER	32. SIGNATURE	33. DATE		

DA FORM 3953, MAR 91 — EDITION OF AUG 76 IS OBSOLETE — USAPPCV1.10

* The initiator, supply officer, and approver must be three different individuals.

** Equipment & supplies must be authorized AND approved

*** Commo equip >$10K or cell phones and calling cards, need CJ6's signature

NOTE: Do not combine PBO items with non-PBO items in same PR&C. Include and estimates in block 15. For items or services more than $2,500.00, requ

Types of PR&Cs

Regular PR&C

Covers office equipment, FOB/PRT requests, phone cards, and anything else that needs funded.

Checklist

__ PR&C with BC or XO's signature and PBO's signature if applicable
__ Letter of Justification
__ Vendor Information (for items that are being purchased)
__ For services, SOW and contract with all modifications
__ Legal Review if over $10,000 or hiring local nationals
__ CJTF-82 Coversheet needed for JARB packets

Types of PR&Cs

FOO Funds

Utilized for short term, immediate needs from the command. Request for FOO funds can be submitted anytime and are normally funded within 48 to 72 hours, subject to availability of funds.

FOO Checklist

__ PR&C with Battalion Commander or XO's Signature
__ Appointment Orders from Contracting for FOO
__ Appointment Orders from the BC or XO for FOO **AND** PA
__ DD 577 for FOO **AND** PA
__ DA 1081 and SF 1034 to close account

Types of PR&Cs

Solatia Funds

May only be paid to Afghan nationals or to the family of a deceased Afghan National, in connection with the injury, death, or damage to the dwelling or property of an Afghan National when the injury, death or damage was suffered in connection to the Afghan National's employment with the U.S. armed forces or was caused by a U.S. Armed Forces member, U.S. civilian employee, or military vehicle

Solatia Checklist

__ PR&C with BC or XO's Signature
__ Orders for Solatia Program Certifying Officer **AND** Payment Officer
__ DD 577 for Solatia Certifying Officer **AND** Payment Officer
__ Legal Review

Types of PR&Cs

Official Representation Funds(Leader's Engagement) Funds that uphold the standing and prestige of the US by extending official courtesies to certain officials and dignitaries of the U.S. and foreign countries.

ORF Checklist

__ PR&C with BC or XO's Signature

__ Letter of Justification, which includes: what food is being served, who is all going to be present, and the agenda.

__ Letter from JAG, certifying that all is legal.

Types of PR&Cs

Small Rewards Program

Authorizes the use of rewards for the information or other non-lethal assistance that leads to the capture of selected individuals, categories of weapons, documents, selected personnel on the Defense Intelligence Agency-generated black list, and documents related to Weapons of Mass Destruction and terrorism.

Checklist

__ PR&C
__ Appointment Orders for Paying Agent AND Certifying Officer
__ DD 577 for Pay Agent, Certifying Officer, AND Rewards Authorization Officer
__ Payment Authorization Memorandum (Declassified and Classified for RM and Declassified for Finance)

Types of PR&Cs

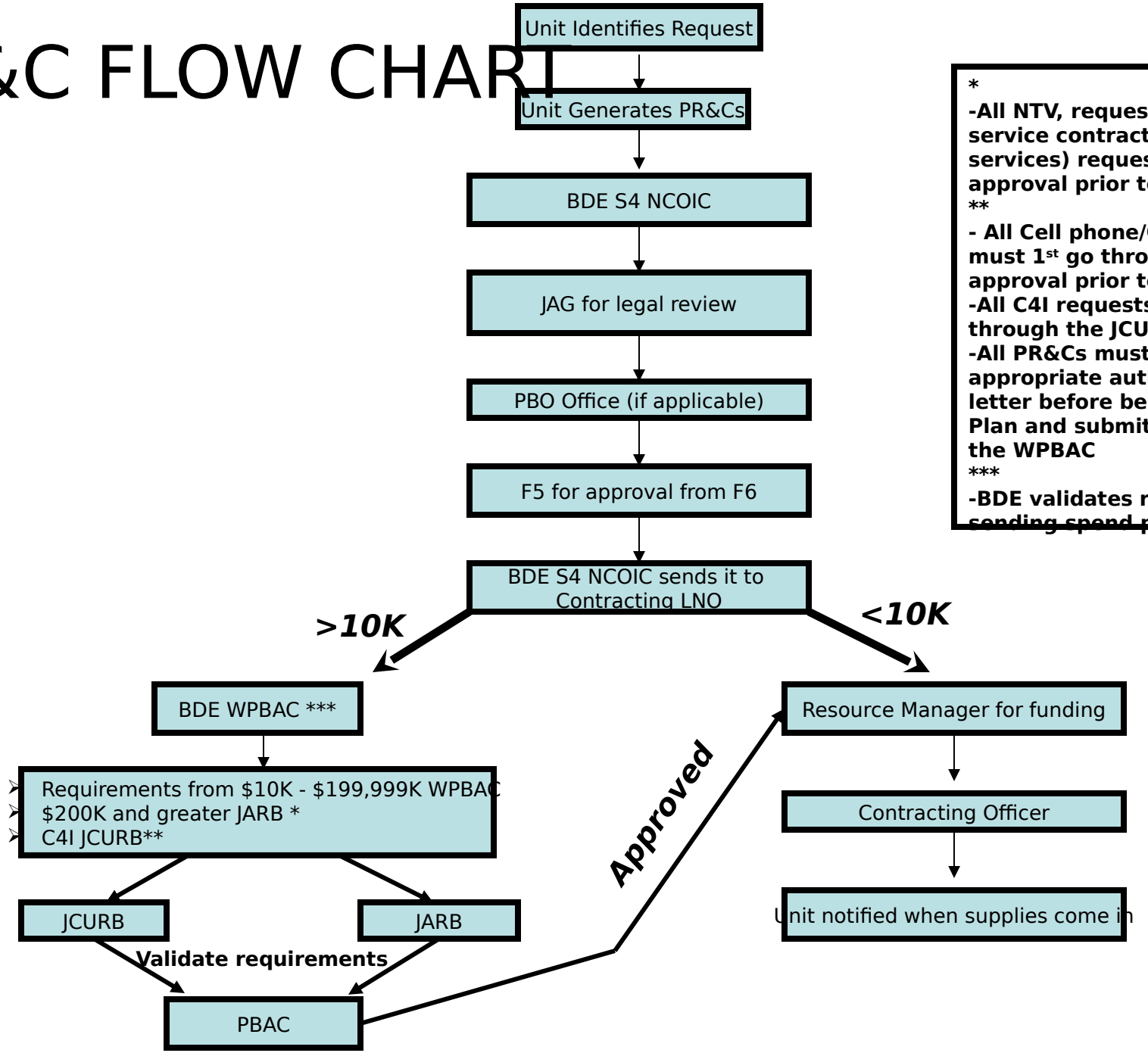
Emergency Funds Requests

EFRs are intended for all requirements over $10,000 needing immediate funding and will need approval from CJ3, CJ4, CJ6, CJ7, CJ8, and SJA. EFRs have to be walked through the JOC by the **requesting unit**.

Checklist

__ PR&C with BC or XO's signature and PBO's signature if applicable
__ Justification Letter
__ Legal review
__ Vendor Info or Contract and SOW
__ Emergency Request Form and CJTF82 Coversheet

&C FLOW CHART



*
-All NTV, reques service contract services) requests must get JARB approval prior to funding
**
- All Cell phone/Calling card requests must 1st go through the CJ6 for approval prior to funding
-All C4I requests greater than 10K go through the JCURB (CJ6) for validation
-All PR&Cs must be signed by appropriate authority IAW RM policy letter before being put on the Spend Plan and submitted for approval on the WPBAC
***
-BDE validates requirements before sending spend plan to CJ8

Example

- MONTH 1, DAY 1 – Unit ID's requirement
- MONTH 1, DAY 5 – BN S4 recieves PR&C from unit
- MONTH 1, DAY 12 – BN S4 sends PR&C to BDE
- MONTH 1, DAY 17 – BDE S4 NCO sends signed PR&C to LNO
- MONTH 1, DAY 18-30 – LNO prepares PR&C packet for JARB
- MONTH 2 – JARB, JCURB
- MONTH 3 – PBAC
- MONTH 4 (5^{th} day EST) – PR&C funded and sent to contracting
- MONTH 4 – Contract Awarded.

Boards

- WPBAC
- JARB
- JCURB
- JFUB/EPBAC
- PBAC

WPBAC
(Working PBAC)

Held By: Contracting LNO

Who Attends: BDE XO, DDOC OIC, BN S4s and/or XOs,
and RM

Purpose: To validate the TF's requests for that month's
PBAC and to bring up any issues or updates/changes to
process

Date: Held between the 5th and 10th of the month

JARB
(Joint Acquisition Review Board)

Held By: CJ4

Who Attends: Voting members (CJ1, CJ3, CJ6, CJ7, CJ8,
SJA), BDE representative(s)

Purpose: To validate the following requests: NTVs, requests over 200K, all service contracts (ASG, LN labor,
MHE, SST, etc)

Date: Held the first and third Wednesday of the month

JCURB

(Joint Communication Utilization Review Board)

Held By: CJ6

Who Attends: S6 shop from each TF

Purpose: To validate C4I requests; CJ6 submits approved requests to CJ8 for PBAC

Date: Held on the 6th of the month

JFUB

(Joint Facilities Utilization Board)

Held By: CJ7

Who Attends: TF Engineers

Purpose: To validate all engineer projects >100K

EPBAC (Engineer PBAC) – Validates engineering projects under 100K

PBAC

(Programming Budget Advisory Committee)

Held By: CJ8

Who Attends: Chief of Staff, all Primary Staff, BDE XO,
RM, Contracting LNOs

Purpose: To establish a cutline in the Spend Plan (what
will be funded that month and what will have to wait until
additional money is available)

Date: Held on the 20th of the month

Tracker

4

Tracker Legend

Color codes to indicate status of project packets

Received	Approved, awaiting funds, paperwork	Approved at JARB, needs to go to PBAC				
Contract Awarded	Needs to go to a board					Total
Funded	Missing something					
Unfunded	Cancelled					

Customer Data

Packets are assigned BDE tracking #s along with pertinent data, facilitates quick reference and Provides project status

Tracking #	Unit	Item	Amount	Date Received	Date Submitted to	Date Funded
FURY 1328	2Fury	FOB Warrior Cooks and Refuse Contract	$70,200.00	28-Jun-07	2-Oct-07	2-Oct-07
FURY 1334	SAL Base Ops	General Laborers	$144,000.00	29-Jun-07	2-Oct-07	2-Oct-07
FURY 1410	PRT Sharana	Afghan Cultural Advisors	$12,000.00	25-Jul-07		
FURY 1458	SAL Base Ops	Porta-John Maintenance Services - 3 months	$12,000.00	15-Aug-07	2-Oct-07	2-Oct-07
FURY 1464	HTT, SAL	Cultural Advisor	$13,200.00	20-Aug-07	2-Oct-07	2-Oct-07
FURY 1487	PRT Gardez	PRO Director, Deputy director, service manager, vehicle	$61,200.00	28-Aug-07		
FURY 1498	508 STB	Lamps, mattresses, frames, wall lockers, conference tables, chairs	$52,151.00	31-Aug-07	2-Oct-07	2-Oct-07
FURY 1500	508 STB	Gravel	$190,000.00	31-Aug-07	28-Oct-07	29-Oct-07

Cost Tracking Threshold Key

Tabs indicate cost break-out by funding threshol
And Type e.g. >10k; FOO

Spend Plan

Sum total of all requirements for the CJOA shows month prior, current month and validated requirements as well as % funded

Total Requirements

TOTAL REQUIREMENTS ROLLUP				
	OCT 07 REQUIREMENTS	NOV 07 REQUIREMENTS	VALIDATED REQUIREMENTS	% FUNDED
FIXED COSTS	$15,428,459	$21,090,901	$21,090,901	100.00%
COMBAT SUPPORT COSTS	$2,736,175	$1,982,881	$1,918,072	96.73%
COMBAT CONSTRUCTION COSTS	$3,858,331	$991,958	$24,655	2.49%
NON-COMBAT CONSTRUCTION COSTS	$12,103,372	$22,492,895	$12,967,873	57.65%
GENERAL SUPPORT COSTS	$15,508,246	$36,072,206	$16,560,718	45.91%
TOTAL REQUIREMENTS	**$49,634,583**	**$82,630,840**	**$52,562,220**	**63.61%**

Individual Cost Category

Categorized spend plans include requirement cost justification and impact

FIXED COSTS ONLY											
Priority	NOV 07 REQUIREMENTS	NOV 07 REQUIREMENTS	Requirement	Unit Price	Qty	Total Price	Running Total	Justification	Impact	Required Delivery	POP
1	BAF	FET	Contracted yellow-badge construction escorts (10 escorts-Nov)	$12,888	1	$12,888	$12,888	This is a contract to a company to provide 10 escorts. The escorts are recruited, vetted, and live and work on BAF. Contract provides escorts for 250 man days (~10 escorts for 25 days - 12 hrs/day) for month of Nov. Escorts are required to supplement military escorts which have traditionally been short.	Projects which may be delayed due to lack of escorts: Netcom Warehouse, ASP Latrines, Scrap metal removal, Satellite Earth Station, fencing/paving/demolition & rubble removal IDIQs, BDOC.	1-Nov-07	1-30 Nov 07

Category Tabs

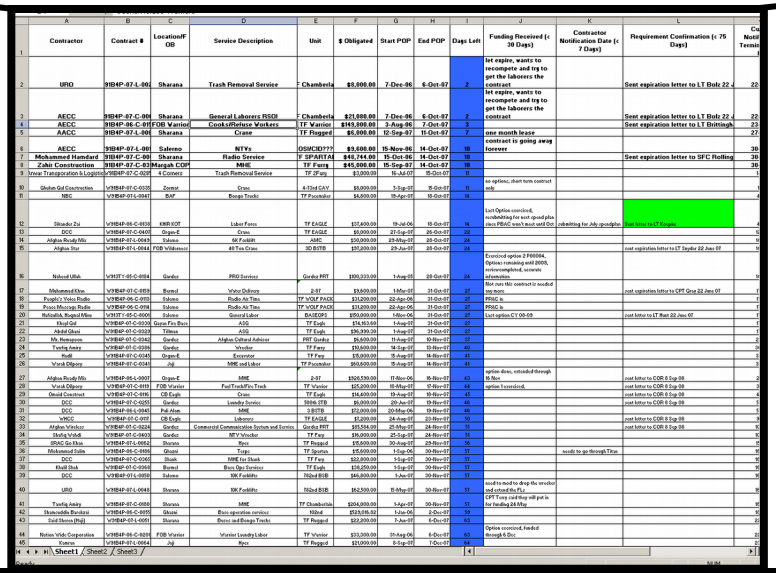
Each requirement is divided into 5 categories

Total Requirements November 07 | FIXED COSTS | COMBAT SUPPORT COSTS | COMBAT CONSTRUCTION COSTS | NON-COMBAT CONSTRUCTION COSTS | GENERAL SUPPORT COSTS | LOGCAP ACLs

Ready NUM

Contract Expiration Tracker

Contractor	Contract #	Location/FOB	Service Description	Unit	$ Obligated	Start POP	End POP	Days Left
URO	W91B4P-07-L-002	Sharana	Trash Removal Service	F Chamberlai	$8,000.00	7-Dec-06	6-Oct-07	2



Contractor	Contract #	Location/FOB	Service Description	Unit	$ Obligated	Start POP	End POP	Days Left	Funding Received (< 30 Days)	Contractor Notification Date (< 7 Days)	Requirement Confirmation (< 75 Days)
URO	W91B4P-07-L-002	Sharana	Trash Removal Service	F Chamberla	$8,000.00	7-Dec-06	6-Oct-07	2	let expire, wants to recompete and trg to get the laborers the contract		Sent expiration letter to LT Bolz 22 J
AECC	W91B4P-07-C-006	Sharana	General Laborers RSOI	F Chamberla	$21,600.00	7-Dec-06	6-Oct-07	2	let expire, wants to recompete and trg to get the laborers the contract		Sent expiration letter to LT Bolz 22 J
AECC	W91B4P-06-C-015	FOB Warrior	Cooks/Refuse Workers	TF Warrior	$145,008.00	3-Aug-06	7-Oct-07	3			Sent expiration letter to LT Bittinger
AACC	W91B4P-07-L-006	Sharana	Crane	TF Rugged	$6,000.00	12-Sep-07	11-Oct-07	7	one month lease		
AECC	W91B4P-07-L-001	Salerno	NTVs	OSIMCID???	$3,600.00	15-Nov-06	14-Oct-07	10	contract is going away forever		
Mohammed Hamdard	W91B4P-07-C-001	Sharana	Radio Service	F SPARTA	$40,744.00	15-Oct-06	14-Oct-07	10			Sent expiration letter to SFC Rolling
Zahir Construction	W91B4P-07-C-013	Margah COP	MHE	TF Fury	$45,000.00	15-Sep-07	14-Oct-07	10			
Inwar Transporation & Logistics	W91B4P-07-C-0201	4 Corners	Trash Removal Service	TF 3Fury	$3,000.00	16-Jul-07	15-Oct-07	11			
Gholam Gul Construction	W91B4P-07-C-0030	Zormat	Crane	4-73rd CAV	$5,000.00	5-Sep-07	11-Oct-07	11	no options, short term construct only		
NEC	W91B4P-07-L-0047	BAF	Bongo Trucks	TF Pacesetter	$4,000.00	15-Apr-07	13-Oct-07	14			
Shirader Zai	W91B4P-06-C-0131	KMR IOT	Labor Force	TF EAGLE	$17,600.00	19-Jul-06	13-Oct-07	14	Last Option exercised, resubmitting for next good pha	does PBAC won't eat until Oct	submitting for July go-nogo
DCC	W91B4P-07-C-0401	Orgun-E	Crane	TF EAGLE	$8,000.00	27-Sep-07	26-Oct-07	24			
Afghan Ready Mix	W91B4P-07-L-0043	Salerno	66 Forklift	AMC	$30,000.00	29-May-07	28-Oct-07	24			
Afghan Star	W91B4P-07-L-0044	FOB Wilkinson	40 Ton Crane	3D BSTB	$97,200.00	29-Jun-07	28-Oct-07	24			post expiration letter to LT Snyder 22 Jan 07
Nakod Ulak	W917T-05-C-0014	Gardez	PRO Services	Gardez PRT	$100,333.00	1-Nov-05	28-Oct-07	24	Exercised option 2 P00004, Options remaining until 2009, noncompleted, accounts information		
Mohamed Ekon	W91B4P-07-C-0151	Bagrad	Water Delivery	2-87	$9,600.00	1-May-07	31-Oct-07	27			
Pooplo's Voice Radio	W91B4P-06-C-0151	Salerno	Radio Air Time	TF VOLF PACK	$31,200.00	22-Apr-06	31-Oct-07	27	Not sure this contract is needed no more		post expiration letter to CPT Gray 22 Jan 07
Press Mission Radio	W91B4P-06-C-0196	Salerno	Radio Air Time	TF VOLF PACK	$31,200.00	22-Apr-06	31-Oct-07	27	PBAC is		
Nafeshik Ragnul Mine	W917T-05-C-0001	Salerno	General Labor	BASECOP3	$150,000.00	1-Nov-06	31-Oct-07	27	PBAC is		
Khail Gil	W91B4P-07-C-0130	Gyro Fix Bases	ASG	TF Eagle	$74,165.60	1-Aug-07	31-Oct-07	27	Last option CY 08-09		post letter to LT Bast 22 Jan 07
Abdul Ghni	W91B4P-07-C-0325	Tillma	ASG	TF Eagle	$96,399.36	1-Aug-07	31-Oct-07	27			
Mr. Rasuwan	W91B4P-07-C-0342	Gardez	Afghan Cultural Advisor	PRT Gardez	$6,600.00	11-Aug-07	10-Nov-07	37			
Tuerlg Amey	W91B4P-07-C-0339	Gardez	Washer	TF Fury	$10,800.00	16-Sep-07	15-Nov-07	42			
Hadi	W91B4P-07-C-0145	Orgun-E	Excavator	TF Fury	$5,000.00	15-Aug-07	14-Nov-07	41			
Vurak Dilgoya	W91B4P-07-C-0145	Jaji	MHE and Labor	TF Pacesetter	$50,600.00	15-Aug-07	14-Nov-07	41			
Afghan Ready Mix	W91B4P-06-L-0007	Orgun-E	MHE	2-87	$503,530.00	17-Nov-06	16-Nov-07	43	option does, extended through 16 Nov		post letter to CORR 8 Sep 08
Vurak Dilgoya	W91B4P-07-C-0119	FOB Warrior	Fuel Truck/Fire Truck	TF Warrior	$25,200.00	18-May-07	17-Nov-07	44	option 1 exercised,		post letter to CORR 8 Sep 08
Gould Construct	W91B4P-07-C-0116	CB Eagle	Crane	TF Eagle	$14,400.00	19-Aug-07	18-Nov-07	45			post letter to CORR 8 Sep 08
DCC	W91B4P-07-C-0251	Gardez	Laundry Service	566th STB	$5,000.00	20-Jun-07	19-Nov-07	46			post letter to CORR 8 Sep 08
DCC	W91B4P-06-L-0041	Peh Ahan	MHE	3 BSTB	$72,000.00	20-May-06	19-Nov-07	46			
VMCC	W91B4P-07-C-0117	CB Eagle	Laborers	TF EAGLE	$1,200.00	24-Aug-07	23-Nov-07	50			post letter to CORR 8 Sep 08
Afghan Wireless	W91B4P-07-C-0224	Gardez	Commercial Communication System and Service	Gardez PRT	$85,536.00	25-May-07	24-Nov-07	51			post letter to CORR 8 Sep 08
Shafiq Vidak	W91B4P-07-C-0602	Gardez	MTV Washer	TF Fury	$16,000.00	25-Sep-07	24-Nov-07	51			
BMAC Co Rice	W91B4P-07-L-0052	Sharana	Rice	TF Rugged	$15,600.00	30-Aug-07	29-Nov-07	56			
Mohamed Zidia	W91B4P-06-C-0106	Ghazni	Tugs	TF Spartan	$5,600.00	1-Sep-06	30-Nov-07	57		needs to go through Titus	
DCC	W91B4P-07-C-0065	Shank	MHE for Shank	TF Fury	$22,800.00	1-Sep-07	30-Nov-07	57			
Khalil Shah	W91B4P-07-C-0060	Bagrad	Bus Ops Services	TF Eagle	$18,259.00	1-Sep-07	30-Nov-07	57			
DCC	W91B4P-07-L-0050	Salerno	MX Forklifts	782nd BSB	$84,800.00	1-Jun-07	30-Nov-07	57			
URO	W91B4P-07-L-0044	Sharana	MX Forklifts	782nd BSB	$62,500.00	15-May-07	30-Nov-07	57	needs to need to drop the washer and extend the FLs		
Tuerlg Amey	W91B4P-07-C-0350	Sharana	MHE	TF Chamberlain	$204,000.00	1-Apr-07	30-Nov-07	57	CPT Tony said they will put in for funding 24 May		
Shamsuddin Burdzai	W91B4P-06-C-0095	Ghazni	Bus operation service	10bd	$523,016.32	1-Jan-06	2-Dec-07	59			
Said Shona (Haji)	W91B4P-07-L-0051	Sharana	Beiruz and Bongo Trucks	TF Rugged	$22,200.00	7-Jun-07	6-Dec-07	63			
Nation Wide Corporation	W91B4P-06-C-0220	FOB Warrior	Warrior Laundry Labor	TF Warrior	$33,000.00	20-Aug-06	6-Dec-07	63	Option exercised, funded through 6 Dec		
Kiwara	W91B4P-07-L-0064	Jaji	Rice	TF Rugged	$31,000.00	8-Sep-07	7-Dec-07	64			

Generated by the JCCO IOT track service contracts the Onus still falls on the customer to ensure contract this is a good planning tool for the customer

Unauthorized Commitments and Ratifications

(from the PARC brief at the 20 AUG PBAC)

- **What is an unauthorized commitment?**
  - Unauthorized commitments are agreements entered into on behalf of the U.S. Government by unauthorized personnel or in an unauthorized manner
  - *OEF currently has 4 times the number of unauthorized commitments than Iraq*

Unauthorized Commitments and Ratifications

- **Causes:** poor planning, lack of coordination, dropping the ball during RIP TOA, and/or failure to understand proper acquisition procedures

- Occur more frequently with rental equipment/vehicles and construction projects.

Unauthorized Commitments and Ratifications

- **What happens if you cause an unauthorized commitment?**
  - A lengthy ratification and approval process is required to properly obligate funds and pay the vendor
  - - Must addresses any disciplinary action taken
    - Describes action taken to prevent recurrence
    - -- Must be significant, not just better tracking
  - ***You*** and/or ***Your Commander*** can also be held personally and financially liable
  - Vendors are financially affected—and for some, to a great extent—by the payment delays (you affect the US and NATO's relationship with the local nationals)

Unauthorized Commitments and Ratifications

- **How to prevent an unauthorized commitment:**
- Plan ahead for the supplies and services you need
- Track your contracts – KNOW when they will expire!
- Don’t let operational urgencies or command pressure you to commit the Gov’t when you have no authority
- Know emergency funding request (EFR) procedures – EFRs can be funded in just a few days
- Think before you “buy”

Unauthorized Commitments and Ratifications

Who cares?

- **CG**
  - Over $100K, you will have 2 General officer reviews/approval
- **Your Commander**
  - He/she will have to support the ratification
  - By committing an unauthorized commitment under his command, you put him at risk
- You, if you commit a UC
  - You could be held financially liable
  - You could face disciplinary action
- Local Contractors and Vendors
  - They don’t receive timely payment
    - Harms U.S. Government’s efforts in AOR

Unauthorized Commitments and Ratifications

TF Fury's count to date:

- ***2Fury***
  - *Ghazni MHE - $217,651.99*
  - *B&M Building - $15,000*
- ***3Fury***
  - *Repairs to Provincial Coordination Center - $12,100*
  - *Jingle Truck Service - $94,625*
- ***TF Eagle***
  - *Tillman ASG - $38,936.29*
- ***PRT Sharana***
  - *Cultural Advisors - $12,000*

Total amount: $390,313.28

Items Received

- Items from states, come via US Postal Service, Fedex, DHL, or DCMA to BAF
- Contracting LNO picks up items, does the DD250, and has ALOC sign for them
- DD250 is sent to contracting office and given to BDE S4 NCO for property accountability (units now use DD250s for posting on property book)
- ALOC is responsible for getting the shipment to the correct location

PR&Cs

- March 2007 – 10 November 2007
  - Processed over 2000 PR&Cs (~400 *Ops*, ~700 *<10K*, ~900 *>10K*)
  - Totaled over 59 million dollars

Sustains

- Strong RM/BDE S4 relationship
  - Beneficial to have RM shop in the same office as the contracting/BDE 4 LNO
- Location of Contracting/BDE 4 LNO in BAF
  - Person to person interaction is vital for meetings and in dealing with CJTF-82 staff
- Creating a position - Battalion Asst S4 (lieutenant)
  - deals solely with PR&Cs
  - Our BNs that own FOBs have created this position

Improves

- ALOC involvement in PR&C process
- More restrictions on FOO/closer watch by contracting/BDE 4 LNO and RM shop
  - Units depend too much on FOO
- S4s more closely tracking expiration dates for contracts and foreshadowing needs at least 60 days in advance
- Create S4 LNO NCO (at BAF) – With the drastic increase in PR&Cs being submitted and requisitions being delivered, there needs to be someone to:
  - Handle all reciepts
  - Process funded PR&Cs
  - Process awarded contracts
  - Track when contracts are expiring and notify Units when they need to start working on submitting a new request.

Recommendations

- Ensure S4s have a tracker of when all contracts are expiring (101st S4s and Fury S4s need to communicate prior to deploying to ensure contracts are good for the first 3 months)
  - It will limit EFRs and unauthorized commitments
- Foreshadow

Questions?